

**OFFICE OF THE
TOWN MANAGER**



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Town of Shrewsbury
MASSACHUSETTS 01545-5398

November 24, 2006

To: Fire Station Building Committee

From: Daniel J. Morgado

Re: Next Meeting

The next meeting of the Fire Station Building Committee will be **Thursday, November 30, 2006 at 6:00 PM** in **Conference Room A** located at the Municipal Office Building, 100 Maple Avenue to consider the following agenda:

AGENDA

1. Call to Order
2. Accept minutes of October 20, 2006
3. Approve the following bill schedules

Kang Associates	\$15,252.71
Kang Associates (Reimbursement)	\$1,307.00
Traffic System Co Inc.	\$13,000.00
Federal Express	\$718.32
Federal Express	\$66.46
Commonwealth of Massachusetts	\$75.00
Staples	\$377.88

4. Report of the Architect
5. Building Committee Action
 - Approve circuit breakers for main disconnects (\$1,500)
6. Adjourn

Please advise with any questions.

Cc (via Email)

Kaffee Kang

Harold Stuart

Kevin Samara

Richard Ricker

Michael Hale

Parks and Cemetery Commission c/o Angela Snell

Michael D'Errico

FIRE STATION BUILDING COMMITTEE
October 20, 2006

Present: Bruce Card, Gerald LaFlamme, Ralph LeBlanc, Daniel Morgado,
Robert Cox

Absent: Pat Saco, Anthony Mastromatteo

Also Present: Kaffee Kang, Heather Cocker, Robert Lanciani

Call to order 10:15 AM

On a motion by Mr. Morgado, second by Chief LaFlamme, the committee voted to accept the minutes of the meeting held on October 5, 2006.

There were no bill schedules.

Mr. Kang proceeded to conduct a pre-construction meeting working off of an agenda she had prepared dated October 20, 2006. Present were the general contractor, various filed subcontractors and various staff from the numerous municipal departments that are involved with this project.

The next project meeting will be November 16th at 1:00 PM at the Fire Headquarters.

The meeting adjourned at 10:55 AM

Respectfully Submitted,

Daniel J. Morgado
Town Manager